

**LINDSBORG CITY COUNCIL**  
**Lindsborg City Hall**  
**September 16, 2024–6:30 p.m.**  
**Meeting Minutes**

**COUNCILMEMBERS PRESENT:** Mayor Clark Shultz, Corey Peterson, Rebecca Van Der Wege, Kirsten Bruce, Blaine Heble, Joshua Swanson, Tanner Corwin, John Presley, Andrew Smith

**OTHERS PRESENT:** Kristi Northcutt, Roxie Sjogren, Zach Strella, Scott Bontz, David Hay, Holly Lofton, Chris Lindholm, Chief Davis, Noah Flores, Lauren Doak

The meeting was called to order at 6:30 p.m. by Mayor Clark Shultz, followed by the pledge of allegiance.

**2025 BUDGET HEARING**

**Call to Open Budget Hearing**

**Public Input**

There was no public input.

**Adoption of Budget**

During May and July study sessions, and an August working session, City staff presented to the governing body the preliminary 2025 budget drafts and outlined the planned Capital Improvement Program through 2029. Based on feedback, several rounds of revisions have been made and the final 2025 operating budget was presented for adoption.

The 2024 mill levy for Lindsborg was 55.000 mills, which generated \$1,689,329 in property tax revenue. The Revenue Neutral Rate mill levy from the McPherson County Clerk for the 2025 budget has been set at 53.676 to generate the same property tax revenue as the previous year. The budget proposes that the mill levy for Lindsborg be set at 53.676 mills, which is revenue neutral.

Revisions to the budget since August 12, 2024, Budget Working Session, based on feedback and direction from the governing body, are outlined below. These additions are possible due to an error found in the draft budget during the meeting on August 12, 2024, allowing additional funding in these areas while still remaining revenue neutral:

**External Allocations**

- \$30,000 for Old Mill & Swedish Heritage Museum
- \$10,000 for Senior Center

**Internal Revisions**

- \$5,000 for hazardous tree removal (Parks)
- \$9,100 for Golf Course staffing (Administration)
- \$14,650 for contracted grant writing (Administration)
- \$10,000 for Clubhouse maintenance & repairs (Recreation)

External allocations are becoming increasingly challenging on the budget as pressures mount on deferred maintenance issues across City-owned assets such as the pool, golf course, Public Works facilities, City Hall, sidewalks, streets, and more. This would be the fourth consecutive year of funding for the Old Mill and the first for the Senior Center.

While passage of the budget is the conclusion of a months-long process, the budget process does not end here; rather it's the beginning. Monthly, the governing body receives updated financial Key Performance Indicators (KPIs) to assess expenses vs. revenue from tax-supported funds, sales tax revenue, transient guest tax revenue, and enterprise funds (non-tax-levy supported funds including electric, water, and sewer), which help guide current year decisions and next year's budget process.

The budget as presented maintains Lindsborg's high standards and allows the city to continue its reputation as a place that people choose, while also being mindful of the taxpayers who support the city as they face increased pressures on their own household budgets.

**Councilmember John Presley moved to approve the City of Lindsborg 2025 operating budget as presented. Seconded by Councilmember Andrew Smith and passed 8-0 by roll call vote.**

**PUBLIC INPUT:**

There was no public input.

**AMENDMENTS TO THE AGENDA:**

There were no amendments to the agenda.

**MAYOR'S REPORT:**

Mayor Shultz congratulated Councilmember John Presley who won a blue ribbon at the Kansas State Fair in wood carving.

The Covenant Church will be celebrating its 150<sup>th</sup> anniversary.

The Convention and Visitor's Bureau received a grant from Kansas Tourism. The mayor thanked the CVB staff and the CVB Board for all their work.

Mayor Shultz shared that he received a photo that someone took on the tram at the State Fair of a Visit Lindsborg sign right in front of them.

Mayor Shultz thanked city staff and council for their work on the budget and stated that they should be proud of the fact that the city did not exceed revenue neutral.

**CONSENT AGENDA**

**Councilmember Kirsten Bruce moved to approve the minutes from the September 3, 2024, regular Council meeting, Payroll Ordinance 5501, and Purchase Order Ordinance 5502. Motion seconded by Councilmember Joshua Swanson and passed 8-0 by roll call vote.**

**APPOINTMENTS:**

There were no appointments.

**COMMITTEE REPORTS:**

There were no committee reports.

**OLD BUSINESS:**

There was no old business.

**NEW BUSINESS:**

**Golf Cart Lease**

The City is currently on a six-year lease with Kansas Golf & Turf for 10 RXV Elite Lithium battery golf carts. In preparation of the lease ending in May 2025, staff has received bids from Kansas Golf & Turf and Yamaha. To stay competitive with surrounding golf courses, staff recommended adding GPS screens into the golf cart fleet. Both companies provided quotes reflecting 10, 2025-model golf carts with GPS. Although Yamaha is slightly less expensive overall (\$660/year), staff feels that remaining with Kansas Golf & Turf is in the best interest of the city and the golf course. The multi-year working relationship with KG&T has been positive, and staff feel confident that the relationship will continue through another lease term.

Benefits of GPS screens include:

- Patrons can view the distance between their cart and the hole at a glance;
- Bluetooth availability;
- Advertising revenue for the course;
- Geo-fencing areas to enforce no-cart zones;
- Ability to send out a message to a single cart or the entire fleet;
- Cart tracking to show history or current location; and
- Monitoring battery conditions of the cart.

If the lease with Kansas Golf & Turf is approved, the lease would be \$1,585/month for 72 months. The amount due for each year is encumbered and paid monthly; the amount encumbered each year would be \$19,020.

**Councilmember Andrew Smith moved to approve a 72-month lease with Kansas Golf & Turf for ten, 2025 RXV Elite Model Golf Carts with 10 PACE GPS Screens. Seconded by Councilmember Blaine Heble and passed 8-0 by roll call vote.**

#### **KDOT Cost Share Application**

Part of the Diversion Channel Project west of Lindsborg includes the addition of a second three-barrel box culvert on K-4, just west of the existing box culvert. This will be a bigger culvert designed to handle additional flows from the Diversion Channel after the expansion project. The work surrounding the box culvert will include the lowering of the city's main water supply line, installation of the new culvert along with wingwalls, riprap, new paving, and guard rails.

During construction, traffic will be shifted to one lane and controlled by stop lights. The non-traffic side will see the road removed and excavation for the new structure. Footings and a base will be poured, then the new box constructed. Once this work is complete and backfilled, a temporary driving surface will be laid, and traffic will be shifted to the opposite side and the remainder of the box will be constructed. Once all the work is done, crews will lay a new asphalt driving surface.

The KDOT Cost Share Program offers a construction reimbursement grant that, if awarded, could help with the cost of the box culvert part of the Diversion Channel project. The box culvert and associated work is more than 50% of the total cost of the Diversion Channel project.

A minimum 15% community match is required, and additional consideration is given to applications submitted at a higher match.

The cost estimate for this part of the project is \$1,204,250.00 which includes the lowering of the city's main water supply line coming from the country wellfield. This application would be submitted at a 25% match to provide a better award opportunity. This would require a match of \$301,063.00 from the City of Lindsborg and the application must be submitted by Thursday September 19, 2024.

**Councilmember Rebecca Van Der Wege moved to approve the submission of an application to the KDOT Cost Share Program for a construction reimbursement grant for the addition of the box culvert on K-4 as part of the Diversion Channel Project. Seconded by Councilmember Tanner Corwin and passed 8-0 by roll call vote.**

**ADJOURNMENT:**

**Councilmember Kirsten Bruce moved for adjournment, seconded by Councilmember Andrew Smith, and passed 8-0 by voice vote. The meeting was adjourned at 7:24 p.m.**

Respectfully Submitted,

A handwritten signature in black ink that reads "Roxie Sjogren". The signature is written in a cursive, flowing style.

Roxie Sjogren, MMC  
City Clerk